



Community Praise Center Seventh-day Adventist Church

Mastering the Mission

MINISTRY TITLE: Children's Ministries Coordinator

Ministry's MISSION: To coordinate all aspects of ministry to children in the local church; to facilitate two-way communication between the conference children's ministry department and local church leaders

1. Chairs the Children's Ministries Committee.
2. To serve as an advocate for the interest and needs of children to the:
 - a. Church Board by keeping the board members informed of concerns and successes, by reporting the results of the children's needs assessment, and by encouraging funding for children's programs.
 - b. Pastor by working together to make the various aspects of church life meaningful to children.
 - c. Leaders of children's activities by supporting and encouraging them.
3. To plan and implement a yearly calendar of programs for children that will draw them to Christ and provide for their participation in all church activities.
4. To develop a budget for implementing all programs and activities for children.
5. To take reasonable steps to maintain a high moral and ethical quality of leadership for the children by **screening volunteer leaders and teachers**.
6. To maintain communications with parents and leaders of children's activities, informing them about workshops, conventions, camp meetings, and other resources, and encouraging their growth in understanding children.
7. To seek opportunities to spend time with children in order to stay in touch with their thinking and their needs.
8. To implement the Sabbath School curriculum and provide training for leaders and teachers in using this curriculum.

SPIRITUAL GIFTS DESIRED: A love and passion to win children for the kingdom of heaven coupled with an attitude of servant leadership.

ACCOUNTABLE TO: The Pastoral Team



Community Praise Center
Seventh-day Adventist Church

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MINISTRY TITLE: Rainbows Coordinator

MINISTRY DUTIES:

1. Organizes and distributes material and records consumables for participants.
2. Accountable for announcement letters and registration information.
3. Decision maker in grouping participants and volunteer facilitators.
4. Nurtures and supports Facilitators by leading formation meetings with volunteers
5. Reports to local Rainbows Registered Director by updating annual Site status report.
6. Works with facilitators to organize special "Celebrate Me" Forgiveness session.

SPIRITUAL GIFTS DESIRED: A heart for children, a loving listener and great organizational skills.

ACCOUNTABLE TO: Children's Ministries Committee



**Community Praise Center
Seventh-day Adventist Church**

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MINISTRY TITLE: Pathfinder Director

MINISTRY SUMMARY: Responsible for supervising and directing the activities of the Community Praise Center Seventh-day Adventist Church Pathfinder Club. The programming of the Pathfinder Club is designed to provide varied and interesting opportunities for children. The goal is to lead each child to a relationship with Jesus.

MINISTRY DUTIES:

1. Demonstrates a concern for child safety by ensuring that all staff completes the Volunteer Ministry Information Form and observes the Guidelines for Volunteers and Caregivers.
2. Represents the Pathfinder Club on the Children's Ministries Committee.
3. Develops a yearly calendar of activities and a budget .
4. Responsible for the recruiting and supervising of staff to help with club activities.
5. Assists the young people in learning outdoor skills; developing spiritual values and serving in ways which could be beneficial in saving lives in their communities. Crafts are always an enjoyable part of the meetings and the Pathfinder director should be right there (along with her or his staff) to answer any questions pertaining to completing various projects assigned.
6. The effective Pathfinder director enjoys young people and can relate to them in a way that makes them feel comfortable around him. He or she should let them know by their actions and words that he/she is their friend and is there to listen to them when they have any problems, especially those of a spiritual nature.
7. Responsible for establishing a line of communication between the families of the church and the Pathfinder Club; making sure the children, parents and the entire church are made aware that there is a viable Pathfinder Club.
8. Responsible for reporting the Pathfinder Club events to the local conference.

SPIRITUAL GIFTS DESIRED: A passion for children and children's ministries and an attitude of servant leadership.

ACCOUNTABLE TO: Children's Ministries Committee and Children's Ministries Coordinator.



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MINISTRY TITLE: Ellington's

MINISTRY SUMMARY: Ellington's was created at Community Praise Center in 2002 originally sponsored and produced by SPIRIT ministries in order to provide quality programming for all (not just singles) its members. Since then our focus has changed to that of outreach. It was also created as a venue for independent Christian vocalist and spoken word (poets) artist as well as to provide quality vegetarian cuisine to be ordered by attendees in a smoke/alcohol free environment. Since its inception this program has successfully been done on the lower level of CPC four times, each time yielding an unexpectedly high turnout, that however, was just the beginning. We feel that the culmination of the goals outlined below will yield a church family that feels more connected with other members and will provide them an opportunity to fellowship with one another outside of Sabbath worship. This type of church family will be more equipped to receive new members that Ellington's will yield.

MINISTRY DUTIES:

- To serve as a witnessing tool for CPC members by providing a quality program to invite individuals who may not otherwise be ready to attend a weekly church service.
 - **(Individuals include but are not limited to co-workers, family members and friends who do not know about Christianity or the Adventist faith).**
- To serve as an in-reach witnessing tool for CPC primarily focusing upon establishing stronger bonds and relationships amongst members.
- To serve as a venue for Christian vocalist and spoken word artist while providing quality vegetarian cuisine for purchase.

SPIRITUAL GIFTS DESIRED: Communication and organization skills

ACCOUNTABLE TO: Pastoral Staff